

APPLICATION FOR EMPLOYMENT

Dan Gibson Electric Company, Inc.

Electrical Contractor

Chula, Ga 31733

Provide all information requested by printing in ink or typing.

GENERAL INFORMATION

Name (Last)	(First)	(Middle Initial)	Home Telephone () -
Address (Mailing Address)	(City)	(State)	(Zip) Other Telephone () -
E-Mail Address	Are you legally entitled to work in the U.S.? Yes No		

POSITION

Position Or Type Of Employment Desired	Will Accept: Part-Time Full-Time Temporary	Shift: Day Swing Graveyard Any
Are you able to perform the essential functions of the job you are applying for, with or without reasonable accommodation? Yes No		
Salary Desired	Date Available	

EDUCATION AND TRAINING

High School Graduate Or General Education (GED) Test Passed? Yes No If no, list the highest grade completed						
College, Business School, Military (Most recent first)						
Name and Location	Dates Attended Month/Year	Credits Earned		Graduate	Degree & Year	Major or Subject
		Quarterly or Semester Hours	Other (Specify)			
	From To			Yes No		
	From To			Yes No		
	From To			Yes No		
	From To			Yes No		
Occupational License, Certificate or Registration		Number		Where Issued		Expiration Date
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Languages Read, Written or Spoken Fluently Other Than English

VETERAN INFORMATION (Most recent)

	Date of Entry	Date of Discharge
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SPECIAL SKILLS (List all pertinent skills and equipment that you can operate)

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WORK EXPERIENCE (Most Recent First) (Include voluntary work and military experience)

Employer	Telephone Number () -	From (Month/Year)
Address		
Job Title	Number Employees Supervised	To (Month/Year)
		Hours Per Week
		Last Salary
		Supervisor
Reason For Leaving	May We Contact This Employer? Yes No	
Employer	Telephone Number () -	From (Month/Year)
Address		
Job Title	Number Employees Supervised	To (Month/Year)
		Hours Per Week
		Last Salary
		Supervisor
Reason For Leaving	May We Contact This Employer? Yes No	
Employer	Telephone Number () -	From (Month/Year)
Address		
Job Title	Number Employees Supervised	To (Month/Year)
		Hours Per Week
		Last Salary
		Supervisor

Reason For Leaving		May We Contact This Employer? Yes No	
Employer	Telephone Number () -	From (Month/Year)	
Address			
Job Title	Number Employees Supervised	To (Month/Year)	
		Hours Per Week	
		Last Salary	
		Supervisor	
Reason For Leaving		May We Contact This Employer? Yes No	
Are you under any restrictions that would not allow you stay on occasions out of town?	YES NO	If yes please Explain?	

Have you been convicted of a felony? Yes No If Yes please explain

I certify the information contained in this application is true, correct, and complete. I understand that, if employed, false statements reported on this application may be considered sufficient cause for dismissal.

Signature of Applicant _____ Date _____

Interviewer's
Comments: _____

Dan Gibson Electric Company, Inc.
Applicant Data Record

It is the policy of the Dan Gibson Electric to recruit, employ, promote and treat all employees and applicants for employment without unlawful discrimination as to race, color, creed, and/or religion, sex, age, national origin, ancestry, marital status, veteran status, medical condition, including HIV, or because of sensory, physical or mental disability, political ideology, sexual orientation or any other factor protected by the law.

Solely to help us comply with government record keeping, reporting and other legal requirements, we request that you please fill out the Applicant Data Record. We appreciate your cooperation. This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment.

YOUR COOPERATION IS VOLUNTARY.

(Please Print) Date: _____

Name: Phone: (_____)

Address: Zip Code: _____

Position Applied for: Referral Source: _____

VOLUNTARY SURVEY

Government agencies at times require periodic reports on the sex, ethnicity, disabled, veteran and other protected status of applicants. This data is for analysis and possible affirmative action only.

SUBMISSION OF INFORMATION IS VOLUNTARY.

Sex: Male Female

Race: White Black/Afr Amer Hispanic/Latino (White) Hispanic/Latino (Other) Asian

Native Hawaiian/Pacific Islander American Indian/Alaskan Native Other

White - A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

Black or African American - A person having origins in any of the Black racial groups of Africa.

Hispanic or Latino (White race only) - A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, and of the White race.

Hispanic or Latino (all other races) - A person of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, and of any race other than White.

Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian

Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Phillipine Islands, Thailand, and Vietnam.

Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

American Indian/Alaska Native - A person having origins in any of the original peoples of North America and South

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America (including Central America), and who maintains tribal affiliation or community attachment.

Veteran Status: Veteran? YES NO

Veteran of the Vietnam Era (08/05/64-05/07/75)? YES NO

Disability Status: Do you categorize yourself as having a disability? YES NO

If yes, are you receiving or do you require an accommodation in order to perform the essential functions of your job? YES NO

Please describe the accommodation:
